

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

STATE SCHOOL DEPARTMENT HEAD

Open To: DOC Employees Only
Location: Manson Youth Institution, Cheshire, CT
Hours: 1st Shift, Monday - Friday
Salary: \$76,468 - \$108,353
Closing Date: May 1, 2012

Minimum Qualifications:

Knowledge of philosophy and methods of education and teaching; knowledge of Special Education practices, procedures and regulations; knowledge of the principles and practices of education for special needs population; ability in written and oral expression; ability to work effectively with others; supervisory ability.

General Experience:

A Master's degree in Education or related field plus eighteen (18) semester hours of graduate credit and completion of fifty (50) school months of successful teaching or service employment as identified in State of Connecticut, Regulation of State Board of Education, Sec. 10-145d-574(a-f)

Special Experience:

Connecticut State Board of Education certification as an Intermediate Administrator/Supervisor #092.

Preferred Experience:

Knowledge of and experience with the design and implementation of school improvement projects

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Qualified candidates who meet the above requirements need to submit a cover letter, copy of their current certification, copies of college transcripts, your last two (2) Performance Evaluations and an application for Employment (Form CT-HR-12) which is available at http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf Please submit your information to:

**Diane Lester, Human Resources Specialist
Department of Correction
Recruitment Office
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-6864**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

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